

# **BUCKS COUNTY LIBRARY ASSOCIATION**

## **CONSTITUTION**

### **ARTICLE I – NAME (3/2006)**

The name of this organization shall be the Bucks County Library Association.

### **ARTICLE II – PURPOSE (9/2010)**

The purpose of this association shall be the advancement of the interests of library/media centers in Bucks County, Pennsylvania; the interpretation of library/media service to users; and the promotion of cooperative efforts among all libraries in the county. The Bucks County Library Association is organized exclusively for educational purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code.

### **ARTICLE III – MEMBERSHIP**

#### **Section 1**

Any person interested in library/media activities and the advancement of all libraries.

#### **Section 2**

The annual dues for active members shall be determined by the steering committee. Dues are payable at the Fall meeting. Individual memberships shall run for the fiscal year.

### **ARTICLE IV - STEERING COMMITTEE**

#### **Section 1**

The steering committee of the association shall consist of six (6) members who should be representative of the various types of libraries participating in the organization.

#### **Section 2**

A chairperson and a treasurer shall be appointed by the committee.

#### **Section 3**

No part of the net earnings of the Bucks County Library Association shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that the organizations shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in

## **BCLA Constitution, Pg. 2**

the purpose clause hereof. No substantial part of the activities of the organization shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the BCLA shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of this document, the organization shall not carry on any other purposes not permitted to be carried on (a) by an organization exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or (b) by an organization, contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code, or corresponding future federal tax code.

## **ARTICLE V - ELECTIONS**

### **Section 1**

- A. Steering committee members shall be elected at the annual meeting to serve for a term of three years.
- B. Newly elected committee members shall assume their duties during the annual meeting.

### **Section 2**

New members may be elected to the steering committee at the annual meeting.

### **Section 3**

- A. Nominations shall be made by the steering committee.
- B. The steering committee shall present the slate to the membership present at the March meeting.
- C. Further nominations can be made from the floor provided previous consent has been obtained from the nominee.
- D. Included in the notice for the annual meeting shall be the slate of nominees.

### **Section 4**

- A. Should there be more than two nominees for the steering committee, voting shall be by ballot at the annual meeting.
- B. A majority vote of the ballots cast shall constitute an election.

**BCLA Constitution, pg. 3**

**ARTICLE VI - DUTIES OF THE STEERING COMMITTEE**

**Section 1** - The Chairperson shall;

- A. Preside at all meetings of the association.
- B. Appoint committees as needed to carry on the work of the association.
- C. Authorize the treasurer to pay bills that have been incurred by the association in the course of its business.
- D. Appoint members of the committee to do the following:
  - 1. Keep minutes of all meetings of the association.
  - 2. Prepare and keep on file a correct list of members and their addresses.
  - 3. Attend to all correspondence of the association.
  - 4. Plan programs.
- E. Appoint a new member to the steering committee in case of a vacancy.
- F. Call meetings for the steering committee.

**Section 2** - The Treasurer shall:

- A. Collect all dues and care for the funds of the association.
- B. Pay all bills as directed by the chairperson.
- C. Keep an accurate record of receipts and payments.

**ARTICLE VII – MEETINGS**

**Section 1**

Regular meetings of the association shall be held in the fall and spring.

**Section 2**

Additional meetings may be called by the chairperson at the request of the steering committee.

**Section 3**

In case of an emergency, a regular meeting may be postponed by the steering committee.

**Section 4**

The spring meeting will be known as the annual meeting.

The purpose of this meeting shall be to conduct the business of the association.

## **BCLA Constitution, pg. 4**

### **ARTICLE VIII - AMENDMENTS**

The constitution and by-laws of the association may be amended at any meeting by a 2/3 vote of the members present, providing notice of the proposed change has been sent previously to each member. Members should be notified in writing of any proposed change(s) at least fourteen (14) days prior to a meeting in which any proposed change(s) will be an item of business

### **ARTICLE IX – FISCAL YEAR (4/2010)**

For financial purposes, the Bucks County Library Association will operate on a July 1 – June 30 fiscal year.

### **ARTICLE X – DISBURSEMENT OF ASSETS UPON DISSOLUTION (4/2010) (9/2010)**

Upon the dissolution of the BCLA, all assets remaining at the time of dissolution will be distributed to the Bucks County Library System for the purpose of funding educational programs; provided, however, that if the Bucks County Library System is not an organizational described in Section 501 (c)(3) of the Internal Revenue Code, the assets of the BCLA shall be distributed for one or more exempt purposes within the meaning of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purposes. Any such assets not disposed of shall be disposed of by the Court of Common Pleas of the county in which the principal office of the organization is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

### **Amended**

**March 26, 2009**

**April 29, 2010**

**September 9, 2010**